



# An Coimisiún le Rincí Gaelacha (Faoi scáth Chonradh na Gaeilge)

## TRANSFER PROCEDURE AND APPEAL PROCEDURE

With effect from 1<sup>st</sup> January 2020

1. An Coimisiún has recently reviewed and agreed to update the rules governing transfers. This is to protect dancers' welfare and maintain the integrity of competitions organised by An Coimisiún.
2. A six months' re-styling period will be mandatory for all dancers transferring from one dancing school to another. This will become effective, as and from 1<sup>st</sup> January 2020.
3.
  - 3.1 It is not expected that there will be exceptions to the six months' re-styling period. However, in the interest of natural justice, a process to review particular circumstances will be provided by way of appeal.
  - 3.2 The current procedure for notifying An Coimisiún, a regional council or an affiliated or subsidiary body of An Coimisiún remains in place for record purposes only and a notification of transfer will continue to be made to the relevant body where (a) a change of school is involved (b) the closure of school is involved or (c) a dissolution of a school is involved or (d) an amalgamation of a school is involved, as has been the case heretofore.
4. An application for exemption to the six months' re-styling period (an Appeal) may be submitted by a new teacher, parent or pupil (if they are of legal age in the relevant jurisdiction). Such an application must be submitted directly to An Coimisiún on the official Exemption Application Form which is available on [www.clrg.ie](http://www.clrg.ie), from the regional dancing authority, a subsidiary or affiliated body, or directly from the office of An Coimisiún. Only one application by an individual dancer will be accepted.
5. The START DATE for the re-styling period WILL BE as per the POSTMARK on the envelope (if received through the regular post) or per the notification date on the e mail (if received online). Notifications will NOT be accepted via Facebook, Twitter, text-message or other social media platforms.
6. In every case, both the "previous" and "new" teacher will be notified of an appeal for exemption. Parents of the relevant dancers will also be notified (if not the appellant) in every application for exemption, except where the applicant is 18 years of age or over and is the Appellant.



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7. Ordinary members of the Appeal Board will be elected (as is the case with other officers and committees) at a Bi-Annual General Meeting to be held every second year. They will then serve a two year term and may stand for re-election at a subsequent Bi-Annual General Meeting. The Chair of the Appeal Board will be a non-TCRG/TMRF/ADCRG (and a person without conflict) and will be NOMINATED and ratified at a Bi-Annual General Meeting.
8.
  - 8.1 An Appeal Board in any case shall consist of three persons only, namely the Chair and two other persons elected as specified in Paragraph 7 to be nominated for each Appeal by the Chair for the time being.
  - 8.2 The Appeal Board may meet remotely ie by video link/ Skype/ FaceTime/ telephone or other electronic means and it shall not be necessary for the Appeal Board to meet in person.
  - 8.3 An Appeal for exemption will be conducted in a transparent, objective non-discriminatory and timely manner. Each Appeal will be considered on its merits, taking account of individual needs and circumstances of the Appellant and with reference to the stated objectives of the re-styling period only, namely the protection of dancers' welfare and the protection of the integrity of competitions organised by An Coimisiún.
  - 8.3 The result of an appeal will be furnished in writing to the appellant (including parents), the relevant body specified in Paragraph 3 hereof and to the new and old teacher.
9. The Chair of each regional council or subsidiary body/regional director of each affiliated region may be contacted by the Appeal Board if further information or clarification is required to determine an appeal. This will only be done to protect the health, safety and welfare of a dancer/dancers.
10. By way of clarification:
  - 10.1 If two or more registered teachers are teaching at a joint school where one or more teacher decides to terminate the relationship, ONLY those pupils of the school who remain with any of the registered teachers in that joint school will be exempt from undergoing a six months re-styling period. However, if a new joint school is established but is disbanded again within that six months period, then an exemption will not be granted in any circumstances. This is to protect the welfare, health and safety of dancers;
  - 10.2 If a Bungrad/beginner-level dancer spends 3 months or less in their initial dancing school, then the 6 month restyling period will not apply;
  - 10.3 The first dancing lesson given by the new teacher to the transferring pupil must take place at a venue normally/regularly used for dancing classes by that teacher. Hence, a dancing lesson given at a registered CLRG event or via the internet, (including all social media sources), does not constitute a dancing class and is not a basis to commence a new school relationship.